

ACADEMIC CENTRE
Indian Council of Philosophical Research
3/9, Vipul Khand, Gomti Nagar, Lucknow-226010
Phone - 0522-2392636, Email-centre@icpr.in

File No. 1-4/2014-15/ICPR/AC/

February 25, 2016

Subject : Notice inviting quotations for supply of food & catering services.

Programme Officer & In-charge, Indian Council of Philosophical Research, Academic Centre, Lucknow invites sealed quotation from the local catering firms who can supply food & catering services to official guests come from all over India to participate in the academic programs organized by the academic centre frequently during the year for the period ranging from 1 day to 15 days. The interested firms may submit the rates in the enclosed menu chart & Performa for quotation. Terms and conditions of quotation are given below:

1. **The catering firm should fulfil all the legal/administrative requirements of the local/state/central govt. authorities.**
2. Firms should have adequate experience of providing catering services to Govt. organisation.
3. The firm must have sufficient infrastructure and skilled staff to cater the requirement of food and services for 40-50 persons for 10 days.
4. Food and services must be of very good quality. Stale food will not be accepted. If the food & services are not found up to the mark, penalty would be levied on the firm as decided by the authorities of the council.
5. The rates will be valid for one year from the date of first order & will not be changed during the year.
6. The Centre In Charge ICPR, Lucknow have a right to reject all or any quotations received in the office without assigning any reason thereof.
7. During the contracted period, centre in-charge keeps the right to terminate the contract on dissatisfactory service at any period of time.

The sealed quotations must reach in prescribed format given below, mentioning “**Quotation for Catering Services**” on the top of sealed Envelop at the office address-3/9, Vipul Khand, Gomti Nagar, Lucknow – 226 010 or also may be dropped in the Tender box kept in the office on or before **16.03.2016 at 12.00 Noon**. The quotations will be opened on the same day at 2:30 pm before the representatives of the firms, if present.

Sd-
Sushim Dubey
(Programme Officer/ Centre I/C)

Performa for quotation					
Lunch (Veg)		Tea		High Tea	Non Veg Lunch
General	Special	(with tea Bag)			
1. Dal 2. Rice 3. Roti 4. Sabze dry 5. Paneer/Liquid Veg 6. Raita/Plain Curd 7. Papar 8. Salad 9. Sweet/Ice Cream	1. Soup 2. Dal 3. Rice 4. Roti 5. Sabze dry 6. Special Sabji 7. Paneer/Liquid Veg 8. Raita/Plain Curd 9. Salad 10. Sweet/Ice Cream	Tea with Biscui t	Tea withou t Biscui t	1. Two hot Snakes 2. One sweet 3. One Pastry 4. Tea/Coffee /Cold Drink	1. Dal 2. Rice 3. Roti 4. Sabze dry 5. Paneer/Liquid Veg 6. Raita/Plain Curd 7. Papar 8. Salad 9. Sweet/Ice Cream 10. Chicken /mutton/ Fish
Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
I/we herby agree with terms and conditions. I/we certify that I/we fulfil all legal/statutory requirements/license of the Govt/local bodies required to run the catering works.					
Name of the Firm: Name of the Owner/proprietor etc.: Address:		Signature & Seal of proprietor/owner/authority			
Phone/Mobile: Date & Place:					